

**TRCWR Municipal / Conservation Authority Committee  
MINUTES  
December 8, 2021 at 10 am virtual meeting**

ATTENDEES (no regrets or unconfirmed):

Eleanor Heagy (UTRCA)  
Jason Lehouillier (MOECP)  
Jason Wintermute (LTVCA)  
Mark Peacock (LTVCA)  
Marta Soucek (MECP)  
Pat Donnelly (COL)  
Tara Tchir (UTRCA)  
Tracy Annett (UTRCA)

**Purpose of Committee: (*DECISION*)**

- Work with municipalities to gain support for recommendations in the Shared Waters Approach (SWA)
- Broaden participation and engage municipalities in the delivery of the SWA recommendations
- Gather and report on tracking information on implementation of the SWA recommendations
- Work towards community support for the SWA
- Determine how the various subcommittees (First Nation, Agricultural, Municipal/CA, Natural Heritage) will interact with each other and with the steering committee to ensure efficiencies in communications and actions (e.g., does chair of FN engagement committee sit on all the subcommittees, or on the steering committee? How often / when do we report back to steering committee?)

1. Committee members and governance

a) Committee leader:

- Project Manager of SWA / TRCWR (for now)

b) Other committee members:

- Discussion on potential partners and their roles (active committee member vs just receiving information)
- Suggested that larger municipalities and upper tiers / counties could participate on this committee and that smaller municipalities might have more interest in the agricultural subcommittee
- GMs of the CAs agreed to continue to participate in this committee
- Cheriene's replacement will be starting January 7, 2022

**ACTION: PAT will add potential municipal member partners discussed in meeting to the Municipal Contacts table, and add a column to include role of partner (e.g. sit on committee or kept informed) and a column to identify which current committee member will reach out to the individual. Once completed he will send to ELEANOR / TARA**

**ACTION: TARA AND ELEANOR will send Municipal Contacts table to committee for refinement**

**ACTION: MUNICIPAL COMMITTEE will review Municipal Contacts table and begin outreach where possible**

**ACTION: TARA will send a list of CA staff who are participating in the various subcommittees to the GMs or the CAs**

2. Engagement and Outreach models to determine needs and level of participation with the potential partners/allies
  - a) Update on consultations with municipalities as part of the development of watershed based resource management strategy (deadline is Dec 21, 2024 to have a final strategy that has been accepted) and MOUs. Ensure SWA is included in the watershed based resource management strategies required by the CA Act as part of the justification for non-mandatory programs that will be included in the levy (**placeholder**)
    - 9 municipalities within LTVCA
    - 17 municipalities within UTRCA
  - b) Other mechanisms for engaging municipalities outside of CA approach (**placeholder**)
    - Climate change discussions
    - Wastewater bypasses, overflows, etc.
    - Agricultural drainage systems (might be more applicable to agricultural subcommittee)
    - Recreation plans given interest in river and being outside
    - First Nation engagement commitments
    - Planning initiatives such as Official Plan Updates, Natural Heritage updates, SAR strategies)
3. Tracking tools
  - Tracking should relate to the objectives of the committee, which in turn will help determine the tracking tool

**ACTION: PAT will review the spreadsheet of municipal recommendations from the SWA and send to ELEANOR / TARA**

**ACTION: TARA AND ELEANOR will send spreadsheet of recommendations pertaining to CAs and municipalities once PAT has completed review**

**ACTION: TARA will send the UTRCA Conservation Services Unit's spreadsheet as an example**

**ACTION: MUNICIPAL COMMITTEE will review both sets of spreadsheets and come prepared to discuss next steps**
4. Action Item Table (see attached)
5. Next Meeting

**FEBRUARY 10 @ 10AM – TARA WILL SEND APPOINTMENT**